

Policy: Disposing of items valued less than \$2000

If the borough wishes to dispose of items valued between \$1-\$1999, a motion must be made by any council member with the request to place an announcement on the website and Craigslist. The council member making the motion must include the dollar amount.

Selling

The standard procedure is that an announcement will be placed on the borough website and on Craigslist as soon as possible, and be available for a minimum of five business days. Any person wishing to purchase the item at the set price, may email the borough secretary. Buyers will be entertained in order of reply of posted date and time of the listing.

Counter Bids

If the item is not purchased within the allotted time frame at the stated price, the item will go to the person with a stated next highest counteroffer, if any are mentioned in email responses, in the order of the reply of the posted date and time of the listing.

Not Sold

If the item is not sold within the allotted time frame at the stated price, and there are no counteroffers, then the item is considered “junk” and may be given away or discarded by any council member or borough employee.

Items valued at \$0

If an item is considered to have no value, it is regarded as “junk” unless any council member wishes to advance a motion to sell the item (see *Selling*). Otherwise, the junk item can be given away or discarded by any council member or borough employee.