

Policy: Reimbursement for Tree Removal

If a tree that originates on Borough property falls on your right-of-way or property, the Borough requests that you notify the Public Works department to arrange for an employee to investigate the incident as soon as possible, log and record photos, and plan for removal.

Upon notification, a Public Works employee will be scheduled to investigate as soon as possible, but in event of severe weather or other emergencies, there may be a delay in response.

In the event that a tree originating on Borough property requires immediate removal, a resident may choose to remove the tree at their own expense. Residents can then apply to be reimbursed for the expense of removing the tree. The Borough will then consider reimbursement of the costs related to removal of that tree. In order to qualify for reimbursement, the following criteria are required:

Criteria for Reimbursement

1. Public Works must be notified before any action is taken.
 - a. Public Works must initially investigate and document the incident.
2. Tree Removal Company (TRC) selected by the resident must be registered and insured.
3. Receipts must be submitted to the Borough secretary, with the following information:
 - a. Dated receipt for service, clearly denoting the tree in the request
 - b. Copy of Tree Removal Company's insurance policy
 - c. Copy of Tree Removal Company's business registration.
4. Proof of completion/removal of tree (photo).
5. Submission is made no more than 30 days past the dated receipt of service.

Addendum

- Reimbursement is not guaranteed. All submissions will be presented to the council at the next scheduled council meeting for consideration.